

MINUTES OF PHILLIPS BOARD OF EDUCATION ORGANIZATIONAL MEETING

Monday, May 18, 2020

- I. The Phillips Board of Education organizational meeting was called to order by President Pesko at 6:12 pm in the Phillips High School Conference Room. The Pledge of Allegiance was recited.
- II. Present: Baxter (Virtual), Burkart (Virtual), Fox (Virtual/Sporadic), Halmstad (Virtual), Houdek (Virtual), Lind (Virtual), Pesko (OnSite), Rose (Virtual) and Student Liaison (Virtual). Absent: Willett. Administration present (All virtual): Superintendent Morgan, Finance Manager Lehman, Principals Hoogland and Scholz; Director of Pupil Services Lemke. Others (All virtual): Staff, community members, and Price Co Review.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- IV. Board Organizational Meeting
 - A. Appointment of Organizational Meeting Chairman - Motion (Pesko/Burkart) to appoint Rick Morgan as organizational meeting chairman. Motion carried 8-0.
 - B. Election Procedures - Mr. Morgan explained the process of secret ballot should there be multiple candidates for an officer position. Those with no contests will be done with a voice roll call vote. Contact with Board Member Fox was lost.
 - C. Election of Officers
 1. President - Burkart nominated Pesko for President. There were no other nominations. Motion (Burkart/Lind) to close nominations and have the secretary cast a unanimous vote for Jon Pesko as President. Motion passed 7-0 with roll call vote.
 2. Vice President - Baxter nominated Houdek for Vice President. Burkart nominated Lind for Vice President. There were no other nominations. Secret ballot through the Chat function on Zoom was utilized. Gabe Lind was elected vice-president by a 5-2 vote.
 3. Clerk - Houdek nominated Burkart for Clerk. There were no other nominations. Motion (Houdek/Baxter) to close nominations and have the secretary cast a unanimous vote for Tracie Burkart as Clerk. Motion passed 7-0 with roll call vote.
 4. Treasurer - Houdek nominated Baxter for Treasurer. Lind nominated Rose for Treasurer. There were no other nominations. Secret ballot through the Chat function on Zoom was utilized. Kevin Rose was elected treasurer by a 5-2 vote.
 - D. Delegate Appointments
 1. Paula Houdek was appointed to the CESA #12 Board of Control
 2. Paula Houdek was appointed as the WASB Assembly Delegate
 - E. Appointment of Check Signers to be president, clerk, and treasurer
 - F. Designation of Official Newspaper - Motion (Burkart/Halmstad) to approve Price County Review as the district official newspaper. Motion approved with roll call vote 7-0.
 - G. Consider Committee Assignments - President Pesko will review the current assignments and make adjustments. If Board members have an interest in a committee, they should contact President Pesko.
 - H. Board Meeting Dates for 2020-2021 - Board meetings will be held at 6:00 pm on the 3rd Monday of each month per Board policy.
- V. Adjourn - Motion (Burkart/Houdek) to adjourn the board organizational meeting at 6:30 p.m. Motion carried 7-0 by roll call vote.

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING

Monday, May 18, 2020

- I. The Phillips Board of Education regular meeting was called to order by President Pesko at 6:31 pm in the Phillips High School Conference Room.
- II. Present: Baxter (Virtual), Burkart (Virtual), Fox (Virtual), Halmstad (Virtual), Houdek (Virtual), Lind (Virtual), Pesko (OnSite), Rose (Virtual) and Student Liaison (Virtual). Absent: Willett. Administration present (All virtual): Superintendent Morgan, Finance Manager Lehman, Principals Hoogland and Scholz; Director of Pupil Services Lemke. Others (All virtual): Staff, community members, and Price Co Review
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- IV. Public Participation - None
- V. Administrative and Committee Reports
 - A. Dave Scholz - PES Principal Report
 1. Virtual learning work collected is dropping off. We are working with parents of grade 3-5 students to encourage them to complete work.
 2. Ten of twelve applicants have been interviewed for the five teaching positions for next year, in addition to one semester long-term substitute for maternity leave.
 3. There are currently 39 students registered for 4K next year. We have another 15 students we are following up on with phone calls.
 4. First grade teachers drove to student homes to surprise them with a "from the car" visit. The 4K teachers will be doing the same on the last day of school.
 5. Grading for fourth quarter will be "hold harmless" from quarter three. Grades can increase, but not decrease. There will be a place on the report to indicate if the student participated in course work. If there is summer school later in the summer, there will be opportunity for students to complete work not finished.
 6. Instruction will be completed on May 28th with students having until June 2 to turn in coursework.
 - B. Colin Hoogland - PhMS/PHS Principal Report
 1. Students of the Month at PhMS are Grade 6 - Leah Harper & Brielle Mesko; Grade 7 - Katie Otto & Kaelyb Yasaitis; Grade 8 - Rachel Fusak & Lance Walcisak
 2. Grading at the Middle School will continue with regular grading with the exception that "F"s will be listed as incomplete. The high school will continue with regular grading with the exception that "F"s will be listed as incomplete, and if a student feels they received a lower grade than expected due to virtual environment teaching, they can petition for a pass grade so the class does not interfere with GPA. Students will have the option to work into the summer to get failing classes up to a passing grade.
 3. Seniors Activities
 - a. Each day this week videos and other messages will be released to seniors.
 - b. Senior award ceremony was completed virtually and will be released this week.
 - c. Class officers completed a video of the "passing of the axe" and it will be released on Wednesday.
 - d. Plans are continuing on three levels for graduation going from a total virtual to drive-in version. The hope is for the drive-in program to work and be broadcast by WCQM. Mr. Pesko will represent the Board but will not physically hand off diplomas. A photographer will be taking pictures of the ceremony and will provide

the seniors with all photos. Only graduates will be allowed out of vehicles. The county health department and law enforcement have been involved in the graduation ceremony decisions.

4. Students will be getting information on registering for classes for 2020-2021 in the next week. Scheduling will be completed over the summer.
- C. Vicki Lemke - Pupil Services Director
1. Ms. Corbett has created a Youtube account and has weekly videos for students to view.
 2. Parent Square is being used by both Ms. Corbett and Ms. Tobias/Bella and Tobi with links to mental health and social/emotional learning support.
 3. Ms. Corbett purchased 12 workstations for students who had no personal work space at home.
 4. Counselors remain in contact with students they were meeting with regularly prior to the shutdown.
 5. About nine percent of students needed an individual learning plan to keep them working. Each student was assigned to a pupil service team member or special education teacher to follow up with them.
 6. Ms. Corbett was awarded a grant for \$2,000.00 and each PES family will receive a free yearbook for this year from these funds.
 7. Ms. Macholl is planning virtual meetings with 11th and 8th grade students to review graduation progress and plan for scheduling.
 8. A letter was sent to all 6-12 grade students along with \$5.00 chamber bucks for their perseverance throughout COVID19. Funds were provided from a donation account.
 9. May is mental health month. The pupil services team created a video and sent it out to all families. Each week information is being sent out regarding resources available for help.
 10. Members of the team will be attending DPI virtual webinars and trainings on mental health and planning for current and future needs of our students and staff in relation to COVID19.
- D. Rick Morgan - Superintendent Report
1. School will remain closed through June 30th. Summer school is suspended, but not cancelled. We are looking at what can be done in a virtual/blended environment in July or August.
 2. The Badger Bounce Back plan does not look good for a full return to school in the fall. We will be tracking this throughout June, July, and August.
 3. Meal delivery will be done on June 3rd. If summer school is held in later summer, there is the opportunity to begin again at that time. The food service staff has worked hard and needs time to rest at the present.
 4. The 2019-2020 membership audit is completed and available in the board packets.
 5. The communication plan moving forward on the construction project will flow through four committees (Infrastructure, New PES, 2nd Floor PHS, Tech Ed Expansion) to the core committee (Admin Team/Board President/Miron/HSR) as we work toward final construction plan. A virtual open house format will be used to get community input. Construction will begin in about one year.
- E. Jessica Roush - Student Liaison Report
1. Seniors will be done on Wednesday with graduation on Friday.
 2. The senior class officers and the junior class officers produced a video for the passing of the axe that will be shared on Wednesday.
- F. Policy Committee Report
1. Policy #384 Therapy Dogs in School was reviewed. No changes were made and it is forwarded for second reading.
 2. Policy #757.1 Employee Reimbursement for Travel was reviewed. No changes were made and it is forwarded for second reading.

3. Recommendation is to hold on any waivers right now. Policies that would be affected by the waivers were reviewed.
4. Employee Handbook revisions were reviewed and forwarded to the full board for a first reading. Final approval will be in June.

G. Facilities/Transportation Committee Report

1. Maintenance: The lower parking lot area is being prepared for graduation on Friday night, 30% of summer custodial projects are completed, two gym floors have been refinished. Discussed the baseball field drainage project bids.
2. Transportation: Food delivery process has been going well. Recommended postponing the new bus purchase for this year, but would like to get cameras in next year's budget. Discussed what to do with an older truck. Some maintenance work has been done on busses, but waiting until deliveries are completed to do deep cleaning and maintenance work.

The County Rd W culvert project is running about a month ahead of schedule and should be completed before the start of the school year.

- H. Business services committee met and observed the Price County health meeting via Zoom. Following this meeting discussion was held on virtual learning updates, 2019-2020 membership audit, dental/health insurance rates for 2020-2021, EMC insurance renewal, the depository presentations and quotes, the pool partition project from Fund 80, potential action on DPI waivers, reviewed items from the facilities/transportation report, reviewed the month meeting agenda, and the bills were reviewed by Jon Pesko.

VI. Items for Discussion and Possible Action

- A. Virtual learning discussion was covered during administrative reports.
- B. Hours of instruction waiver will not be needed as we completed the school year as planned.
- C. Lisa Voisin from Baird was introduced. She explained the resolutions that are on the agenda for tonight and answered questions from the Board. Motion (Burkart/Lind) to approve Resolution Authorizing the Issuance and Sale of a \$9,860,000 Bond Anticipation Note Pursuant to Section 67.12(1)(b), Wisconsin Statutes. Motion carried 8-0 with roll call vote.
- D. Motion (Lind/Burkart) to approve Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$9,860,000 General Obligation Refunding Bonds. Motion carried 8-0 with roll call vote.
- E. Motion (Burkart/Lind) to approve Approved Resolution Authorizing Deposit of Funds and Approving Deposit Account Agency Agreement - American Deposit Management Company. Motion carried 8-0 with roll call vote.
- F. The Employee Handbook revisions listed in the board packet will be presented at the June board meeting for final approval, along with any other revisions that are submitted.
- G. Motion (Burkart/Baxter) to approve a pool partition project from Fund 80 for \$5,859.90. Motion carried 8-0 with roll call vote.
- H. Motion (Burkart/Halmstad) to approve the move to WEA Trust Health Insurance, Option 2 for a total increase of 2.45% raising the annual deductible from single/family \$250/\$500 to \$500/\$1,000 and to approve the dental insurance increase from single/family \$47.73/\$126.63 to \$49.17/\$133.46 per month. Motion carried 7-0 with one abstention(Baxter) with roll call vote.
- I. Motion (Lind/Burkart) to approve the Phillips Baseball Park project drainage work not to exceed \$11,158.10. Motion carried 8-0 with roll call vote.

VII. Consent Items - Motion (Burkart/Houdek) to approve all consent items. Motion carried 8-0.

- A. Approved minutes from April 20, 2020 Board meeting.
- B. Approve personnel report: Accepted resignation from Courtney Koslowski; elementary teacher (2 years); Taylor Scanlon; elementary teacher (2 years); and Nancy Nesbit;

contracted physical therapy (15 years). Approved hiring of Amy Ring as physical education teacher.

C. Approved bills from April 2020 (#347346-347404 and wires) for a total of \$474,217.77.

VIII. The next regular board meeting will be held on June 15, 2020. Items to consider for the agenda include school closure and virtual learning update, graduation report, additional compensation plan review.

IX. Motion (Halmstad/Burkart) to adjourn at 8:05 p.m. Motion carried 8-0 with roll call vote.

Respectfully submitted,

Tracie Burkart, Clerk
Board of Education

THE SCHOOL DISTRICT OF PHILLIPS

Price County Review
P.O. Box 170
Phillips, Wisconsin 54555

APPROVED FOR PUBLICATION

Minutes of School Board Meeting
May 18, 2020
6:00 PM

Tracie Burkart, Clerk
Board of Education